



PHONE: (08) 9330 5000  
FAX: (08) 9330 5111  
E-MAIL: rental@cej.com.au  
WEBSITE: www.cej.com.au  
ADDRESS: 1 Aldous Place, Booragoon 6154  
ABN: 88 008 131 566

**MAINTENANCE ADVICE**

Property Address: \_\_\_\_\_

Name: \_\_\_\_\_

Contact Numbers: Home: \_\_\_\_\_ Work: \_\_\_\_\_

Mobile: \_\_\_\_\_ Other: \_\_\_\_\_

Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Maintenance:

Room: \_\_\_\_\_

Fault: \_\_\_\_\_

Make & Model (if applicable): \_\_\_\_\_

Reason/Cause:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

***Please use this form to fax to our office for repairs needed, otherwise complete this form with any maintenance and this will be collected at your next routine property inspection.***

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